

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT	
Budget Hearing Information	
1441 EAST M STREET #B	Location: THE EMPORIUM
TORRINGTON, WYOMING 82240	Date: 7/13/2023
(307) 532-4880 Ext 101	Time: 1:00 PM
Goshen County	Budget Prepared by: Samantha Valentine

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
<p>The South Goshen Conservation District maintains an operational cash reserve in the checking account of approximately \$30,000 for programs, unexpected expenses, and a couple months of Operation in the event of funding loss, along with a Savings Account of \$5,600 and two Certificates of Deposit with approximate funds of \$5500.00 and \$11,000.00 for the same. The Board requests the Maximum One Mill Levied for the Fiscal Year ending 6/30/2024.</p>		

S-B	RESERVE DESCRIPTION
<p>South Goshen Conservation Distict has no other reserve accounts set up at this time.</p>	

S-C		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; padding: 5px;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; padding: 5px; text-align: center;">Yes</td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	Yes																					
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<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%; padding: 5px;">Names of Board Members</th> <th style="width: 30%; padding: 5px;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td style="padding: 5px;">Boyd Yeik</td><td style="padding: 5px;">2024</td></tr> <tr><td style="padding: 5px;">Curtis Grandstaff</td><td style="padding: 5px;">2024</td></tr> <tr><td style="padding: 5px;">Jennifer Scheer</td><td style="padding: 5px;">2024</td></tr> <tr><td style="padding: 5px;">Ross</td><td style="padding: 5px;">2026</td></tr> <tr><td style="padding: 5px;">Craig Jackson</td><td style="padding: 5px;">2026</td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Boyd Yeik	2024	Curtis Grandstaff	2024	Jennifer Scheer	2024	Ross	2026	Craig Jackson	2026													<p>If Yes, enter</p> <p>Address of office: 1441 East M Street, Suite B</p> <p>City, State, Zip: Torrington, WY 82240</p> <p>Phone Number: 307-532-4880 Ext 101</p> <p>Hours Open: 7:300 - 4:00 M-F</p> <div style="border: 1px solid black; height: 30px; width: 100%; margin-top: 10px;"></div>
Names of Board Members	Date of End of Term																								
Boyd Yeik	2024																								
Curtis Grandstaff	2024																								
Jennifer Scheer	2024																								
Ross	2026																								
Craig Jackson	2026																								

Where are the minutes of your board meeting available for public review?
District Office, website - www.conservegoshen.com

How and where are the notices of meeting posted for the public?
Calendar of Events, Website, Lobby USDA Service Center

Where are the public meetings held?
USDA Service Center, Torrington, WY or The Emporium, Hawk Springs, WY

FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$35,883	\$94,536	\$91,350	\$160,250
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$210,684	\$221,116	\$225,624	\$292,624
S-5	Amount requested from County Commissioners	\$48,291	\$49,000	\$50,000	\$50,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$134,274	\$132,374

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$935	\$1,750	\$2,500	\$2,500
S-8	Tax levy (From the County Treasurer)	\$48,291	\$49,000	\$50,000	\$50,000
S-9	Government Support	\$13,375	\$9,131	\$12,124	\$12,124
S-10	Grants	\$3,675	\$0	\$2,000	\$2,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$691	\$17,518	\$16,000	\$88,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$66,967	\$77,399	\$82,624	\$154,624

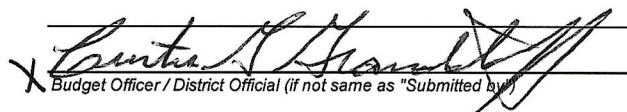
EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$7,903	\$10,451	\$12,550	\$16,450
S-18	Operations	\$26,771	\$82,085	\$76,800	\$141,800
S-19	Indirect Costs	\$1,209	\$2,000	\$2,000	\$2,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$35,883	\$94,536	\$91,350	\$160,250

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$143,717	\$143,717	\$143,000	\$138,000

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary


 X Budget Officer / District Official (If not same as "Submitted by")

Date adopted by Special District 7/13/23

DISTRICT ADDRESS: 1441 EAST M STREET #B
 TORRINGTON, WYOMING 82240

DISTRICT PHONE: (307) 532-4880 Ext 101

PREPARED BY: Samantha Valentine

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2024

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$48,291	\$49,000	\$50,000	\$50,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$4,551	\$307	\$3,300	\$3,300
R-2.5 Total Government Support		\$13,375	\$9,131	\$12,124	\$12,124
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$935	\$1,750	\$2,500	\$2,500
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$935	\$1,750	\$2,500	\$2,500
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$3,675		\$2,000	\$2,000
R-4.4 Total Grants		\$3,675	\$0	\$2,000	\$2,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$54	\$600	\$750	\$750
R-5.2 Other: Specify <u>SHARED PRGS</u>	4500	\$637	\$125	\$250	\$250
R-5.3 Other: See Additior <u>See Additional Details</u>			\$16,793	\$15,000	\$87,000
R-5.4 Total Miscellaneous		\$691	\$17,518	\$16,000	\$88,000
R-5.5 Total Forecasted Revenue		\$18,676	\$28,399	\$32,624	\$104,624
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 _____
- E-1.6 _____
- E-1.7 _____
- E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 _____
- E-2.6 _____
- E-2.7 _____

E-3 Board Expenses

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 MEETINGS
- E-3.5 _____
- E-3.6 _____

E-4 Contractual Services

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify)
- E-4.4 DUES & SUBSCRIPTIONS
- E-4.5 ELECTION FEES
- E-4.6 _____

E-5 Other Administrative Expenses

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify)
- E-5.6 _____
- E-5.7 _____
- E-5.8 _____

E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
7002				
7003				
7004				
7005				
7005				
7011				\$1,500
7012				\$1,500
7013	\$1,046	\$1,200	\$1,500	\$1,500
7013				
7021	\$93	\$98	\$250	\$250
7022	\$2,313	\$2,900	\$3,500	\$3,500
7023	\$4,154	\$4,890	\$5,500	\$6,000
7023	\$0	\$806	\$900	\$900
7031	\$177	\$150	\$300	\$300
7032				
7033				
7034	\$120	\$407	\$600	\$1,000
7035				
7035				
	\$7,903	\$10,451	\$12,550	\$16,450

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2024

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4

E-7.5

E-7.6

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

E-9 Operating supplies (List)

E-9.1

E-9.2

E-9.3

E-9.4

E-9.5

E-10 Program Services (List)

E-10.1 COMMUNITY PROJECTS

E-10.2 EDUCATION PROJECTS

E-10.3 FAIR

E-10.4

E-10.5

E-11 Contractual Arrangements (List)

E-11.1 GOPHER EXPENSES

E-11.2 NPVCD BUSINESS

E-11.3 NPVCD PAYROLL

E-11.4 REIMB SMALL WATER PROJECTS

E-11.5 see additional details

E-12 Other operations (Specify)

E-12.1

E-12.2

E-12.3

E-12.4

E-12.5

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230		\$2,432	\$3,000	\$3,000
7230		\$500	\$1,000	\$1,000
7230		\$900	\$900	\$900
7230				
7400	\$684	\$1,500	\$2,000	\$2,000
7400	\$1,691	\$2,100	\$2,400	\$2,400
7400	\$18,892	\$27,000	\$35,000	\$35,000
7400	\$27	\$17,616	\$15,000	\$80,000
	\$5,477	\$30,037	\$17,500	\$17,500
7450				
7450				
7450				
7450				
	\$26,771	\$82,085	\$76,800	\$141,800

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	7502	\$709	\$1,000	\$1,000
E-14.2	Buildings and vehicles	7503			
E-14.3	Equipment	7504	\$500	\$1,000	\$1,000
E-14.4	Other (Specify)				
E-14.5		7505			
E-14.6		7505			
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	7511			
E-15.2	Workers Compensation	7512			
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514			
E-15.5	Health Insurance	7515			
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
E-17	TOTAL INDIRECT COSTS		\$1,209	\$2,000	\$2,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2024

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2021-2022	2022-2023	2023-2024	Final Approval	
		Actual	Estimated	Proposed		
		DOA Chart of Accounts				
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$121,036	\$121,036	\$120,000	\$115,000
C-1.2	Savings and Investments	1040	\$5,703	\$5,703	\$6,000	\$6,000
C-1.3	General Fund CD Balance	1050	\$16,978	\$16,978	\$17,000	\$17,000
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$143,717	\$143,717	\$143,000	\$138,000
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$143,717	\$143,717	\$143,000	\$138,000

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

1060

		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2024

ADDITIONAL DETAILS

2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
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Add to Section

Description

DATA INPUT

[illegible]